

Liquor Licence Application

Instructions

Lodgement

- For details of the lodgement process including the prerequisites and FAQs please see the [lodgement guide](#) for the specific application you are lodging.
- For help with the portal please click on the Help link in the top right corner.

Navigation

- DO NOT use the web browser buttons to move between pages or sections as this will cancel the form.
- Use the section heading links on the left or the Next button below each page to navigate to the next section.
- All fields with a red * are mandatory.
- All mandatory or invalid values will be shown in red with a message.
- New sections might appear/disappear based on how you answer certain questions.

Saving the form

- If at any time you would like to stop filling in this form you can save it by clicking the Save button below the form.
- If the form is left idle on a page for longer than 30 minutes the application will close and will not be saved.

Cancelling the form

- To Cancel the lodgement of the form, navigate away from it by closing the browser window or following a different link on the menu.

Progress

- The sections bar on the left give an indication of your progress.

Applicant Details

Details of the applicant applying for the grant of a liquor licence.

Applicant Ref	Category	Type
318266	Organisation	Body Corporate

Name

PINJARRA EXCHANGE PTY LTD

Address

PO Box 869 FREMANTLE WA 6959

Please specify the contact person for this application, including a contact number and email.

Contact Person Name

Mario Sequeira

Email

admin@hospitalitytotalservices.com.au

Telephone

0893168699

Mobile

0420904940

Existing Liquor Licence

Is an existing liquor licence currently attached to the premises?

Yes No

Tavern-Restricted licence (638219572623) conditionally granted on 26 May 2023

Licence Type



Where is the proposed premises situated?

- Western Australia (excluding Christmas and Cocos Islands)
 Christmas Island
 Cocos Island

Please select below the type of licence you wish to apply for.

Tavern

If the liquor licence is granted are you able to commence trading immediately?

- Yes No

Trading Hours

The trading hours applicable to section 98 of the Act are:

Mon-Sat – 6 a.m. – midnight – anytime to a lodger

Sun – 10 a.m. – midnight

New Year – until 2 a.m.

Good Friday/Christmas Day 12 noon – 10 p.m. ancillary to a meal

ANZAC Day 12 noon – 12 midnight

Do you seek any variation from the above specified standard trading hours as per the Act?

- Yes No

If the hours requested are earlier or later than the hours permitted under the Act, you are required to complete an application for extended trading permit application.

Ongoing Extended Trading Permits

Do you wish to also apply for an Ongoing Extended Trading Permit in relation to this application?

- Yes No

Premises Details

Please specify the details of the premises to be licenced.

Enter proposed trading name below (if unknown please enter To Be Advised).

Trading name

The Exchange Hotel

Premises address

12 George Street, Pinjarra WA 6208

Is the premises owned by the applicant?

- Yes No

Please attach a Certificate of Title or Certificate of Survey.

Certificate of Title.pdf

204 KB

Please confirm the applicant will have exclusive possession of the proposed premises to be licenced (Extended Trading Permit area excluded).

- Yes No

Are there any payments made to any other entity in relation to the turnover of the business?

- Yes No

Please note that should the licence be granted and the licensee no longer has exclusive tenure of the licenced premises all rights to the licence will terminate pursuant to s37(5) of the Act.

Section 40 (Certificate of Local Planning Authority)

A section 40 Certificate of Local Planning Authority or Development Approval specifying the type of liquor licence sought is required to be lodged prior to the determination of the application, unless the licensing authority otherwise determines.

Are you able to provide a section 40 certificate or Development Approval now as part of this application?

Yes No

Please attach a section 40 certificate and / or Development Approval.

Approved DA and Shire Support Letter Tavern Unrestricted Licence.pdf

278 KB

Freehold Owner Details

Please specify the type of the freehold owner you would like to enter.

Is the owner a

- Individual (natural person)
 Body Corporate (a registered company - i.e. Pty Ltd, Inc, Ltd)
 Partnership (jointly, two or more of the above)
 Government Department

Please specify below the details of the freehold owner.

Government Department

SHIRE OF MURRAY

Is this address outside of Australia?

Yes No

Postal Address

1915 PINJARRA ROAD

Postcode

6208

Suburb

PINJARRA

State

WA

Contact Details

Phone

0895317657

Email

Krystal.Dawe@murray.wa.gov.au

Preferred method of correspondence

Email

Public Interest Assessment
(PIA)

Based on the licence type selected, you are required to lodge public interest submissions. Whilst not mandatory, the applicant is also encouraged to lodge evidence such as letters of support and surveys demonstrating the liquor licence will cater for the requirements of consumers for liquor and related services, with regard to the proper development of the liquor industry, the tourism industry and other hospitality industries in the State. Any evidence you wish to lodge must be attached as part of your public interest submissions.

Default Category for all files

PIA Attachment

Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
The Exchange Hotel PIA Tavern Unrestricted Licence.pdf 4 MB	PIA
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attn 1_a_The Exchange Hotel - Enlarged View.pdf 758 KB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attn 1_b_The Exchange Hotel - General Arrangement.pdf 1020 KB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attachment 2a - CEO Shire of Murray.pdf 149 KB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attachment 2b - Tourism WA.pdf 139 KB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attachment 2c - Peel CCI.pdf 226 KB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attachment 2d - Colorado.pdf 43 KB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attachment 2e - Destination Perth.pdf 140 KB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attachment 2f - Visit Mandurah.pdf 141 KB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attachment 3 - The Exchange Business Case.pdf 2 MB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attachment 4a - Code of Conduct.pdf 205 KB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attachment 4b - House Management Policy.pdf 47 KB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attachment 4c - Management Plan.pdf 273 KB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attn_5_a_Drinks List sample.pdf 127 KB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attn_5_b_Menu Breakfast 2022.pdf 258 KB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attn_5_c_Menu Pizza.pdf 169 KB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attn_5_d_Menu sample 2022.pdf 301 KB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attn_6_a_2021 Pinjarra_Census All persons.pdf 1 MB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	Category
Attn_6_b_Locality demographics 2021 census.pdf 143 KB	PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below	
Attn_6_c_2021 West Pinjarra_Census.pdf 1 MB	

	Category PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below Attachment 7 - Staff RSA Handbook.pdf 506 KB	Category PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below Attachment 8 - Acknowledgement Letter.pdf 164 KB	Category PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below Attachment 10 - Exchange Hotel Distillery.pdf 231 KB	Category PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below Attachment 11 - Exchange Hotel Distillery Back-Of-House.pdf 311 KB	Category PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below Attachment 12 - Taste 2020.pdf 4 MB	Category PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below Attachment 13 - Local Planning Policy Pinjarra.pdf 564 KB	Category PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below Attn_16_a_CHO - Community Consult Email.pdf 121 KB	Category PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below Attn_16_b_COP- Community Consult Email.pdf 121 KB	Category PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below Attn_16_c_Pinjarra Schools - Community Consult Email.pdf 108 KB	Category PIA Attachment
Attach Public Interest Assessment submissions (including any supporting evidence) below Attachment 17 - Preventing Violence.pdf 38 KB	Category PIA Attachment

Address where the Application, Public Interest Assessment including Submissions and Evidence lodged, can be viewed during the advertised period.

TBC

Mandatory Training Requirement

An applicant must provide evidence of training as detailed in the [Director's policy on Mandatory Training](#).

Please attach training certificate.

Approved Manager Card_Karl Bullers.pdf 1023 KB

Harm Minimisation

Please attach a harm minimisation document consisting of a Code of Conduct; House Management Policy and Management Plan as per the [Director's policy on Harm Minimisation](#).

Attach harm minimisation document below

Harm Minimisation Plan.pdf 496 KB

Plans

Plans of the proposed premises are required to be lodged with the application in order for the licensing authority to define the area in which the sale, supply and in some cases, the consumption of liquor will occur if the licence is granted (section 66). Please refer to [Standards of Licensed Premises](#)

Please click on the Select File button below to select the file you wish to upload.

The acceptable formats for uploading documents are:

- Portable Network Graphics (.png)
- Joint Photographic Experts Group (.jpg)
- Graphics Interchange Format (.gif)
- Portable Document Format (.pdf)

Attach Plans and Specifications below

EXCHANGE HOTEL LL REV A ENLARGED VIEW.pdf

758 KB

Attach Plans and Specifications below

EXCHANGE HOTEL LL REV A GENERAL ARRANGEMENT.pdf

1020 KB

Document Submissions

Below is a list of documents that need to be lodged with your application (including documents already attached). In order to progress your application as efficiently as possible you are strongly encouraged to attach all required documents shown below.

Save this form if you need to obtain electronic copies of any documents not yet attached. If you are unable to obtain electronic copies you will need to submit the required documents by mail or in person however, this may cause a delay to the processing of your application.

	Number of Files	Size in bytes
Section 40 Certificate <input checked="" type="checkbox"/>	1 files	285474 bytes
Training Certificate <input checked="" type="checkbox"/>	1 files	1.047855E6 bytes
PIA Submissions <input checked="" type="checkbox"/>	30 files	2.064424E7 bytes
Harm Minimisation Submissions <input checked="" type="checkbox"/>	1 files	508179 bytes
Plans <input checked="" type="checkbox"/>	2 files	1.821019E6 bytes

Declaration

Is there any other information you wish to provide in support of this application?

Yes No

Is there any other supporting documents you would like to attach?

Yes No

Default Category for all files

Submissions

Attach supporting documents below.

ASIC_PINJARRA EXCHANGE PTY LTD.pdf

162 KB

Category

Submissions

Attach supporting documents below.

Directors permission letter.pdf

348 KB

Category

Submissions

Attach supporting documents below.

Lease Agreement.pdf 4 MB	Category Submissions
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The applicant:

1. declares that all the information in this form, Public Interest Assessment and in any supporting documentation is true and correct and no relevant information has been omitted; and
2. consents to the Public Interest Assessment being displayed on the licensing authority's website during the advertising period.

Signatory full name

Position of Signatory

No work will be undertaken on the application until payment has been received. If the fee is paid after the application is lodged, the lodgement period is counted from the day the fee is paid.

In addition, it is recommended to save your application before submitting it to ensure that you don't lose any of your information in an unfortunate event.

Once saved, click [Submit](#) below to proceed to the Payment section.

Submitted By

Submitted On