Individual Development Plan (IDP)

**Organisation name:** Click or tap here to enter text.

**Employee name:** Click or tap here to enter text.

**Period from:** Click or tap here to enter text. **to:** Click or tap here to enter text.

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|  | **GOALS** | **DEVELOPMENTAL ACTIVITIES** | **RESOURCES/BUDGET REQUIRED** | **MEASUREMENT** | **TARGET DATE** | **RESULTS** |
| *What do I want/need to learn?* | *What steps will I take to achieve this goal?* | *What resources or support will I need?* | *How will I know that I have achieved my goal?* | *What is my target completion date?* | *Have I achieved my goal?* |
| 1. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 2. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

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|  | **GOALS** | **DEVELOPMENTAL ACTIVITIES** | **RESOURCES/BUDGET REQUIRED** | **MEASUREMENT** | **TARGET DATE** | **RESULTS** |
| *What do I want/need to learn?* | *What steps will I take to achieve this goal?* | *What resources or support will I need?* | *How will I know that I have achieved my goal?* | *What is my target completion date?* | *How have I succeeded in achieving my goal?* |
| 3. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 4. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 5. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |