|  |  |  |
| --- | --- | --- |
|  | Our refEnquiriesPhoneEmail | LG19-2344Diana Fuller08 6552 1784info@dlgsc.wa.gov.au |

TO ALL LOCAL GOVERNMENTS

# CIRCULAR NO 12-2019

## **INVITATION TO ATTEND A WORKSHOP FOR NEW MAYORS, PRESIDENTS AND DEPUTIES**

Following the recent local government elections, the Department of Local Government, Sport and Cultural Industries is running a free one day workshop for new Mayors, Presidents, Deputy Mayors and Deputy Presidents. The workshop will be held in Perth on Monday, 25 November 2019, from 9:00am to 4:30pm in the department's offices at 246 Vincent Street, Leederville. If you are an experienced Mayor or President and have a new Deputy, I would encourage you to bring them along.

Sessions will provide insight into topics such as managing council business (from chairing meetings and applying standing orders to handling public question time), liaising with the Chief Executive Officer, and working with the media. Presentations will also look at the demands of providing leadership, facilitating communication with the public, and meeting community expectations.

Presenters include Mayor Tracey Roberts of the City of Wanneroo, Hon. Cr Paul Omodei, President of the Shire of Manjimup, Mr Anthony Vuleta, Chief Executive Officer of the Town of Victoria Park, Assistant Auditor General Don Cunninghame and representatives from the Department.

This workshop is part of the Department’s ongoing support for the sector and is free for all attendees.

To register attendance, please complete the attached form and email to Mrs Diana Fuller at diana.fuller@dlgsc.wa.gov.au. Registration closes at 5.00pm, Monday 18 November 2019. Please direct any enquiries to 08 6552 1784. For your information a proposed program has been attached.

Duncan Ord

Director General

1 November 2019

att Workshop program

Registration form



**MAYORS AND PRESIDENTS WORKSHOP**

**MONDAY 25 NOVEMBER 2019**

**Program: 9.00am to 4:30pm**

* **9:00am Registrations**
* **9.15am Introductions and Welcome
 Department of Local Government, Sport and Cultural Industries**
* **9.25am State Partnership and the Hands Up research project – Jodie Holbrook (DLGSC)**
* **10:00am Looking at the Mechanics – Mayor Tracey Roberts (Wanneroo)**
* **10:45am Morning Tea**
* **11:00am Getting the Balance Right – Shire President Paul Omodei (Manjimup)**
* **11:30am Office of the Auditor General – Don Cunninghame**
* **12:15pm Lunch**
* **1.15pm Local Government Act Review – Darrelle Merritt (DLGSC)**
* **1.45pm Investigation and Assessment – Lance Sgro and Ron Murphy (DLGSC)**
* **2.10pm Tools and Traps – Dealing with the Media – Damien Carbon and Geoff White (DLGSC)**
* **3.10pm From the Other Side – CEO Anthony Vuleta (Victoria Park)**
* **3.40pm Afternoon Tea**
* **3.45pm Q and A Panel Session**
* **Facilitated by DLGSC**
* **4:30pm Close**



**Mayors and Presidents Day 2019**

**Registration Form**

To register attendance at Mayors and Presidents Day 2019, to be held Monday
25 November 2019, please complete this form and email to Mrs Diana Fuller at diana.fuller@dlgsc.wa.gov.au.

Registration close **5:00pm, Monday 18 November 2019**.

For enquiries contact Mrs Diana Fuller by email at diana.fuller@dlgsc.wa.gov.au or on
08 6552 1784, or use the department's toll free number for country callers on
1800 634 541.

**Your registration details:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Mayor 🞎 President 🞎 Deputy 🞎

 Newly Elected 🞎 or Returning 🞎

Local Government:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Special dietary requirements:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_